



Scale of Charges for Lettings

Appendix 3 - School Lettings - Scale of Charges Schedule Template

Paternoster School

Scale of Charges Schedule – 2024 – 2025 (financial year)

Room/Area	Period	Community	Commercial	VAT (if payable)
Sports Hall	Hourly (minimum booking is 1 hour)	£ 20	£ 25	20%
Hydrotherapy Pool	Hourly (minimum booking is 1 hour)	£ 40	£ 55	20%

Additional Charges: May be made at the discretion of the Trust if any of the following apply:

- booking that start or finish outside normal School operating hours
- an increase in charges (e.g. to cover the cost of heating, unlocking and locking etc)
- premises/facility hired is left in an untidy or disordered manner
- premises/facility requires repair following the hire period

This list is not exclusive in terms of the Trust making an additional charge. See **Terms and Conditions** for more detail.

Bespoke packages: Will be looked at on request and can include other areas of the school, e.g. playground. Pricing will also be given on request.

Sports Bookings: Certain sports bookings may be exempt VAT payable in accordance with the current VAT regulations. See **VAT** information in **Trust Lettings Policy**.

Discount: For certain Hirers a discount may be applied to the listed prices if the majority of beneficiaries/attendees are children who attend the School or another School within the Trust. This is at the discretion of the Trust and should be discussed at the time of booking.